

## HR MANAGEMENT IN HOSPITALITY

This program aims to teach participants how to manage the important human resources who provide services within a hospitality operation. They will learn how to fulfill the requirements of Cyprus employment and workplace laws, and discover the latest strategies for attracting employees, minimizing turnover, and maximizing productivity.

### Updated content includes:

- The impact of the post-recession economy on recruiting, selection, retention, and turnover.
- How companies use social media to learn about job applicants.
- The latest trends in effective incentive programs and industry benefits.
- The changing face of unions and new trends in organizing and collective bargaining.

Social responsibility issues, including what companies are doing (and not doing) right.

TOPICS
<ul style="list-style-type: none"> <li>• Employment Laws, Planning, and Staffing</li> <li>• Job Analysis and Job Design</li> <li>• Planning and Recruiting</li> <li>• Selection</li> <li>• Human Resources Development</li> <li>• Training and Development</li> <li>• Evaluating Employee Performance</li> <li>• Compensation and Labor Issues</li> <li>• Incentive and Benefits Administration</li> <li>• Labor Unions in Cyprus</li> <li>• Negotiation and Collective Bargaining</li> <li>• Safety, Discipline, and Ethics</li> <li>• Turnover, Discipline, and Exits</li> <li>• Social Responsibility and Ethics</li> <li>• Evaluation</li> </ul>

Duration 35 HOURS	
<b>INITIAL COST</b>	€780 + VAT (€148.20)
<b>AFTER SUBSIDY</b>	€185 + VAT (€148.20)
<b>DISCOUNT FOR INDIVIDUALS</b>	20%
<b>LOCATION</b>	ON-LINE
<b>DATES</b>	08 Oct until 10 Dec Every Thursday
<b>TIME</b>	09:00 - 12:45

### Instructors:

Polys Polykarpou | Eugenios Savva | Dr Eleni Asprogenous



## PARTICIPANTS INFORMATION

Full Name	Position	Telephone	email
1. ....			
2. ....			
3. ....			
4. ....			

## COMPANY INFORMATION

Company Name: ..... Contact Person: .....

email: ..... Telephone: ..... Fax: .....

### INFORMATION - REGISTRATIONS

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